

## DISTRICT DISASTER MANAGEMENT AUTHORITY

The District Disaster Management Authority (DDMA) will act as the district planning; coordinating and monitoring body in accordance with the guidelines lay down by the State Authority. As per Section 25 of the DM Act 05, DDMA for every district in the State of Himachal Pradesh has also been constituted, consisting of the following members:

**Table 31:- Members of DDMA**

<b>Sr. No.</b>	<b>Designation</b>	<b>DDMA</b>
<b>1.</b>	Deputy Commissioner	Chairperson
<b>2.</b>	Superintendent of Police	Member
<b>3.</b>	Chief Medical Officer	Member
<b>4.</b>	Superintending Engineer (PWD)	Member
<b>5.</b>	Superintending Engineer (I & PH)	Member
<b>6.</b>	Superintending Engineer (MPP & P)	Member
<b>7.</b>	Chairperson of the Zila Parishad	Member
<b>8.</b>	Additional District Magistrate	Member

The roles and responsibilities of the DDMA have been elaborated in Section 30 of the DM Act, 2005. The DDMA will act as the planning, coordinating and implementing body for DM at the District level and take all necessary measures for the purposes of DM in accordance with the guidelines laid down by the NDMA and SDMA. It will, inter alia prepare the District DM plan for the District and monitor the implementation of the National Policy, the State Policy, the National Plan, the State Plan and the District Plan. The DDMA will also ensure that the guidelines for prevention, mitigation, preparedness and response measures lay down by the NDMA and the SDMA are followed by all the Departments of the State Government at the District level and the local authorities in the District. The DDMA will further ensure that the

areas in the district vulnerable to disasters are identified and measures for the prevention of disasters and the mitigation of its effects are taken, ensure that the guidelines for prevention of disasters, mitigation of its effects, preparedness and response measures as laid down by the National Authority and the State Authority are followed by all departments, lay down guidelines for prevention of disaster management plans by the department of the Government at the districts level and local authorities in the district, monitor the implementation of disaster management plans prepared by the Departments of the Government at the district level, lay down guidelines to be followed by the Departments of the Government at the district level for purposes of integration of measures for prevention of disasters and mitigation in their development plans and projects and monitor the implementation of the same, review the state of capabilities and preparedness level for responding to any disaster or threatening disaster situation at the district level and take steps for their up gradation as may be necessary, organise and coordinate specialised training programmes for different levels of officers, employees and voluntary rescue workers in the district, facilitate community training and awareness programmes for prevention of disaster or mitigation with the support of local authorities, governmental and non- governmental organisations, setup, maintain, review and upgrade the mechanism for early warnings and dissemination of proper information to public, prepare, review and update district level response plan and guidelines.

The DDMA will also coordinate response to any threatening disaster situation or disaster, coordinate with, and provide necessary technical assistance or give advice to the local authorities in the district for carrying out their functions, examine the construction in any area in the district and issue direction the concerned authority to take such action as may be necessary to secure compliance of such standards as may be required for the area, and identify buildings and places which could, in the event of any threatening disaster situation or disaster, be used as relief centers or camps and make arrangements for water supply and sanitation in such buildings or places, establish stockpiles of relief and rescue materials or ensure preparedness to make such materials available at as or notice. The DDMA will encourage the involvement of non- governmental organisations and voluntary social-welfare institutions working at the grassroots level in the district for disaster management ensure communication systems are in order, and disaster management drills are carried out periodically.

An effective disaster management strategy must be supported by a quick decision making process which will include the issues related to warning, conduct evacuation and rescue & relief operations in the event of a disaster. This requires a core team of senior decision-maker shaving administrative control over the key resource organisations. Therefore, it is utmost need to constitute a DCG (District Crisis Group) with District Deputy Commissioner as its leader. The organisational structure for disaster management in the district has been proposed here, which recommends the District Magistrate as the nodal officer for control and co-ordination of emergency activities.



**Figure 8: DISTRICT CRISIS MANAGEEMNT GROUP**

## I. SUB DIVISION LEVEL DISASTER MANAGEMENT COMMITTEE

Sub Division level Disaster Management Committee headed by Sub Divisional Magistrate of the respective Sub Division have been established in all Sub Divisions of the District. The constitution of Sub Division Level Committees is as under:-

**Table 32:- Members of Sub-Division Level - Disaster Management Committee**

Sr. No.	Designation	
1.	Sub Divisional Magistrate	Chairman
2.	Block Medical Officer (Health)	Member
3.	SDPO	Member
4.	Executive Engineer , I & PH	Member
5.	Executive Engineer, HPPWD	Member
6.	Executive Engineer, (HPSEB)	Member
7.	Inspector, food Supply & Consumers	Member
8.	CDPO	Member
9.	BDOs	Member
10.	Divisional Forest officer	Member
11.	SDO (Telecommunication)	Member
12.	Tehsildar /Naib Tehsildar	Member

## NON OFFICIAL MEMBERS:

- (I) Pardhans Gram Panchayats / Pradhan Municipal Council / Naggar Panchyat.
- (II) Representatives of NGO sat Sub Division Level
- (III) Elected representatives of the area
- (IV) Few prominent citizens.

## II. TEHSIL LEVEL DISASTER MANAGEMENT COMMITTEE

Tehsil/Sub Tehsil level Disaster Management Committee headed by Tehsildar/ Naib Tehsildar of the respective Tehsil/Sub Tehsil have been established in all Tehsils and Sub Tehsils of the District. The constitution of Tehsil/ SubTehsil Level Committees is as under:-

**Table 33:- Members of Tehsil/ Sub-Tehsil Level - Disaster Management Committee**

Sr. No.	Designation	
1.	Tehsildar/ Naib Tehsildar	Chairman
2.	Medical Officer (Health)	Member
3.	SHO	Member
4.	Assistant Engineer , I & PH	Member
5.	Assistant Engineer, HPPWD	Member
6.	Assistant Engineer, (HPSEB)	Member
7.	Inspector, food Supply & Consumers	Member
8.	CDPO	Member

9.	BDO	Member
10.	Range Forest officer	Member
11.	SDO (Telecommunication)	Member
12.	Office Kanungo	Member

**NON OFFICIAL MEMBERS:**

- (1) Pardhans Gram Panchayats
- (II) Representatives of NGOs at Tehsil/Block Level
- (III) Elected representatives of the area
- (IV) Few prominent citizens